

# Programme Summary



Certificate in  
Resource Recovery  
Operations

Two Day  
Training  
Programme

## Programme Aims

The purpose of this course is to provide the skills and knowledge required to safely and effectively work at a community resource recovery centre (CRC). It is suited best for those people currently employed or seeking employment in the sector. This course provides theoretical knowledge and a practical understanding of the industry.

Those completing the training course will have a better understanding and knowledge of the industry. For employers it means better staff retention, better performance and better productivity. Industry training on the job is a great way to build your team's workplace knowledge and skills.

## Programme Structure

The course is designed to take place over two consecutive days and participants with a completion certificate will be required to attend all workshop presentations.

The certificate in resource recovery operations is ideally delivered at an existing resource recovery centre, so course participants can compliment theoretical knowledge with practical learning at an operational facility.

The facilitator will cater for all levels of your team and different learning styles and experience within the sector.

Ideally, the programme would cater for approximately 15 registrations for the course to keep costs to an affordable level. However, the course does have flexibility and it could be offered to smaller groups or condensed to a one day programme.

## Goals, expectations and costs

On successful completion of the course, participants will be awarded a Certificate in Resource Recovery (Operations).

Each participant is required to pay a course administration fee to cover the cost of course materials and facilitation. The fees and charges are dependent on factors such as the course location, the facilitator, the number of participants attending as well as any subsidy or outside funding for those hosting or attending the course.

Participants are to meet their own cost travel and/or accommodation to attend the course. Zero Waste network will provide a full budget and outline of costs to deliver this course.

### ON COMPLETION OF THE PROGRAMME PARTICIPANTS WILL:

- Have an understanding of legislation relevant to resource recovery
- Understand the type of machinery and equipment specific to a resource recovery operation
- Understand how to comply with workplace health and safety procedures and contribute to incident reporting and risk assessment procedures
- Apply understanding of how their resource recovery operation fits within the wider New Zealand resource recovery industry
- Have a basic understanding of concepts, principles, and/or philosophies relevant to this sector
- Communicate better with clients, internal staff and the general public about resource recovery
- Identify Hazardous Waste and apply the required safety and reporting procedures specific to their role

### OTHER TOPICS INCLUDE:

- Understanding resource recovery
- Understanding the concepts of zero waste
- Resource recovery in your community
- Receiving and handling reusable goods for resale
- Receiving and handling e-waste
- Receiving and handling scrap metal
- Understanding of glass recovery
- Understanding of plastic recovery
- Understanding of paper & cardboard recovery
- Understanding contamination

### FOR MORE INFORMATION PLEASE CONTACT:

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