



ZWN Board of Trustees Meeting Summary

26th August 2019

Members of the Zero Waste Network Board of Trustees attended the second of two face to face Board meetings held annually. The meeting was held in Auckland on the 26th August 2019.

The ZWN Comms team, Financial contractor and WasteMINZ CEO Janine Brinsdon joined for sections of the meeting.

The Board confirmed its commitment to the strategic goals set in March.

Matthew Luxon reported back on the progress that has been made with Localised.

The Board discussed and approved a process for targeted procurement of services for the Zero Waste Training Project.

Dorte Wray, Gina Dempster and Valerie Morse led a discussion about the development of a Communications Strategy and the development of a discussion document on the Zero Waste Circular Economy. A campaign to encourage submissions to the government's consultation on mandatory product stewardship was also discussed.

The Board discussed the Strengthening Communities hui, with a focus on the programme development for the ZWN day on thursday 24th October. The Board agreed to support 4-5 interested local youth to attend the event as part of a youth engagement strategy.

The Board accepted a verbal report on the MfE funded Training Project from the project manager, Dorte Wray. A motion to assign several additional tutors (Jon Morgan, Rick Thorpe, Liz Stanaway & Waveney Warth) to the project was received. Sue Coutts, Marty Hoffart, Rick Thorpe, Matthew Luxon and Jon Morgan all stated a conflict of interest and removed themselves from the decision. The motion was accepted by the remaining Board members, including Karen Driver, in writing.

The Board agreed to accept the three nominations for Board members, to be announced at the AGM on the 24th October in Kaitaia. The first Board meeting with the new Board members will take place in November.

The Board met with new WasteMINZ CEO Janine Brinsdon. The aim of this meeting was to introduce Janine to the organisation, our priorities and our key people.

The Board agreed to establish a project to develop templates for key documentation required for new enterprises, initially focusing on Health and Safety Plans and Policies, HR/Staff handbook and Employment and Contractor agreements.

Next meeting: 1st October via zoom.